

Lutheran Forum Style Sheet

Please use the following guidelines to format your article before submitting it to the editors.

Fonts

- You may use Times New Roman, Book Antiqua, Garamond, or Baskerville. Please compose in these fonts as well, since sometimes the coding of a different font stays in the file and causes trouble at the editing stage.
- If your article includes Greek or Hebrew, they must be inserted in a unicode font. In addition to a .doc or .docx file, send also a PDF of the entire article for us to check against.

Formatting

- One single space only between sentences.
- No additional spaces at the end of the paragraph.
- 1” margins all around.
- No justifying of margins.
- Single spacing for the whole document.
- Make sure there is no additional space between paragraphs; check through Format → Paragraph → Spacing → After: 0 pt.
- Indent each paragraph .5”.
- Indicate BLOCK QUOTE/END BLOCK QUOTE in capital letters; do not alter the indentation.
- Do not number the pages.

Biblical citation

- Spell out the titles of biblical books (Romans not Rom.)
- Use colons between chapter and verses: John 1:11
- Indicate individual verses as: v. 1, vv. 2–3
- Small caps Roman numbers for numbered biblical books: I Kings, II Peter

Typography

- All Roman numerals in small caps.
- All acronyms and other strings of capital letters in small caps (ELCA, not ELCA).
- N-dash for number ranges (33–34, not 33-34).
- M-dash for use within sentences, no spaces on either side of it (“man’s best friend—the dog,” not “man’s best friend—the dog” or “man’s best friend-the dog”).
- Words to capitalize: Word (only when referring unambiguously to the second person of the Trinity), Trinity, Scripture(s), Bible, all pronouns referring to God (He, Him, His, You, Your, Yours, Me, My, Mine, Who, Whose, Whom), Old Testament, New Testament.
- Words not to capitalize (unless at the beginning of a sentence etc.): christological, christocentric, trinitarian, triune, eucharist, eucharistic, baptism, baptismal, one (even when referring to God), word (when referring to Scripture or the word of God *not* in the sense of the second person of the Trinity)
- But retain the capitalization pattern of anything you quote.
- Spell out numbers under 100 unless part of a biblical citation or page numbers (thirteen, ninety-nine).
- Spell out larger numbers at beginning of sentence or if they are “round” numbers (Three thousand).

- In citing page numbers, note the omission of initial numbers in certain cases:
From 101 through 109, 201 through 209, etc., like this: 101–8, 1103–4.
From 110 through 199, 210 through 299, etc., like this: 321–28, 1087–89, but 498–532.

Bibliographic citation

- Endnote numbers go after commas, periods, question and exclamation marks, and quotation marks, but before semi-colons.
- Please note the type of citation you need closely and copy it in all particulars (e.g., commas precede page numbers when citing books, but a colon when citing journal articles).

Basic book citation

John Anthony McGuckin, *St. Cyril of Alexandria: The Christological Controversy—Its History, Theology, and Texts* (Crestwood: St. Vladimir’s Seminary Press, 2004), 176.

Book with translator

Cyril of Alexandria, *On the Unity of Christ*, trans. John Anthony McGuckin (Crestwood: St. Vladimir’s Seminary Press, 1995), 59.

Book with editor

The Book of Concord: The Confessions of the Evangelical Lutheran Church, eds. Robert Kolb and Timothy J. Wengert (Minneapolis: Fortress, 2000), 25.

Book in series

St. Cyril of Alexandria: Festal Letters 1–12, trans. Philip R. Amidon, *Fathers of the Church* 118 (Washington, DC: Catholic University of America Press, 2009), 26.

Book with edition/volume information:

J. Rebecca Lyman, “Arius and Arianism,” in *Encyclopedia of Philosophy*, ed. Donald M. Borchert, 2nd ed., vol. 1 (Detroit: Macmillan Reference, 2006), 284.

Article in edited book:

David S. Yeago, “Theological Renewal in Communion: What Anglicans and Lutherans Can Learn from One Another,” in *Inhabiting Unity: Theological Perspectives on the Proposed Lutheran-Episcopal Concordat*, eds. Ephraim Radner and R. R. Reno (Grand Rapids: Eerdmans, 1995), 214.

Journal article:

Christopher A. Beeley, “Cyril of Alexandria and Gregory of Nazianzen: Tradition and Complexity in Patristic Christology,” *Journal of Early Christian Studies* 17/3 (2009): 381–419. (Note that 17/3 refers to volume and issue number.)

Untitled book review:

Caroline T. Schroeder, review of *Coptic Christology in Practice: Incarnation and Divine Participation in Late Antique and Medieval Egypt* by Stephen J. Davis, in *Church History* 78/4 (2009): 884–6. (A titled book review should include the title between the reviewer’s name and “review of...”)

Any volume from *Luther’s Works*:

Luther’s Works, American Edition, 55 vols., eds. J. Pelikan and H. Lehmann (St. Louis and Philadelphia: Concordia and Fortress, 1955ff.) [hereafter cited as LW], 14:279–349.

(Subsequent citations: LW 52:37.)

Any volume from the Weimar edition of Luther:

Luthers Werke, Kritische Gesamtausgabe, 57 vols., eds. J. F. K. Knaake et al. (Weimar: Böhlau, 1883ff) [hereafter cited as WA], 1, 154–220. (Subsequent citations: WA 2, 51–89.)